

**Minutes of Council Meeting held on Friday, September 23, 2022
at the Intercontinental Hotel, Wellington**

Present: Sam Woodford, Zane Brown, Dale Preston, Iain Haycock, Malcolm Clemence, Mark de Goldi, Mel Griffiths, Tim Babbage, Roger Hay

Late: Steve Pilcher, Debbie Lovett (flight delayed due to fog in Timaru)

Apologies: Tony Kingan, Tristan Macdonald

Minutes of previous meeting: Moved as a true record Tim Babbage/Iain Haycock

Finances: Discussion followed concerning auditor comment about credit card expenses from Executive Officer. All happy to continue as is unless change of administration. EO to ensure invoices saved from flight bookings before sending on to recipients.

Further discussion about technology backup. MS365 was purchased so saving to cloud.

Action: Sam and Debbie to liaise with Regan about cloud backups to ensure available

Report passed as read: Mel Griffiths/Zane Brown

Correspondence: Discussion followed concerning WWLA membership application. Sam to write to them asking for clarification around processes and aspects concerning separation of the two companies

Action: Sam to send letter

Report passed as read Malcolm Clemence/Mel Griffiths

Working capital: it was decided that \$100k the minimum amount to be invested separately. May need to be adjusted for CPI etc Tim Babbage/ Mel Griffiths

History book: Steve Faulkner now working on this. He is to contact Russell Baylis to sort out the plan around this. Steve Pilcher to contact Duncan McKenzie who has just released a book of history of his farm to contact possible author, and tips on process

MITO Scholarship: Sam to investigate amounts needed and contact MITO re Inspiring Futures to get grant to fund 2 x drillers to conference. Discussion followed around who would be suitable and what qualities would be preferred:

- To have demonstrated interest in industry
- Preferably doing the qualification
- Ability to network with people in the industry
- Review new thinking and technology
- Discuss drilling with like-minded individuals
- Take back information to support the development of their company

Immigration

Sam sent a letter to Michael Wood (minister of Immigration) on September 18 requesting that drillers be added to the skills shortage list

Geology course: Jeff Ashby and Cliff Atkins to present a course "Geology in Drilling". Sam and Steve working with Jeff around possible dates and locations. Maybe one in Wellington and one in Auckland before conference. World Rock Day is July 13. More info to come. Possibility of unit standards? There is already unit 15665 for geology.

Hiab course: Tristan absent/Debbie late arrival but we have details of this – will forward to council with minutes

Dogman course: Steve P reported there seem to be 2 courses – either 3789 or 16617 but both have a prerequisite for course 30072 to be completed

Screens course: Zane has been working with Marcus on possible dates for this. Possible first quarter 2023.

Mud School: Booked start of November. Nobody at table had received email of details. Debbie to resend – went out again 28/9

Conference: No further updates at this time. Parked until February. Steve P did report that he has spoken to Ross Richardson re DRILL1 number plate which he purchased many years ago but did not activate so it is still registered under NZDF. He is happy to donate it on for charity auction

NZS4411 Standards and guidelines: This is in the very early stages of review which is expected to go on for months. There will be a funding process, then a scoping process then they will try and contact all interested parties, committees, councils, environmental etc. Our goal is to make it similar to the Australian standards, particularly around testing and usage of materials.

Rules: Following last meeting Debbie had done a second draft of the document and sent to everyone. Tim had made a google document for this and Debbie added the comments received from Sam and Mel. Although this had been sent out to everyone no further comments were added. Iain then queried how the process had got this far. Debbie explained that she took the basic template from the Societies website and added in the things that were obvious and had left in highlighted paragraphs that we needed to query/look at. After some discussion Iain and Tim are to take on this project as they have to add in the terms of reference which had not yet been done. It was agreed to set a timeframe for this but none was agreed to.

Action: Iain and Tim to work together on the terms of reference then revisit the Societies website and come up with a third draft to be sent out to council for approval. Following this the members can be consulted before it being passed at a special general meeting before the AGM at conference.

Meeting closed at 3.15pm so the room could be prepared for the AGM