

## Minutes of the New Zealand Drillers Federation Inc Council Meeting Wednesday May 23, 2018 at Miramar Golf Conference Centre

**Present:** Mel Griffiths, Sam Woodford, Dale Preston, Iain Haycock, James Chapman, Jeff Ashby, John Butt, Ken Mears, Marcus Durrant, Steve Pilcher, Tim Babbage, Tony Lyons, Zane Brown

**Apologies:** Mark de Goldi, Steve Faulkner

### Minutes of previous council meeting

Corrected amount quoted by ADITC

Moved Iain Haycock/James Chapman

Matters arising moved to general business

### Correspondence

DATE	FROM	SUBJECT
19-Feb	Verna Niao - MITO	unable to supply list of qualified drillers due to privacy <i>This was following a request from Sam that we include this info on registered driller. Verna suggested that we ask for proof as part of registration process</i>
19-Feb	Wayne Cook - MITO	advising that we have balance of \$1440 in account <i>This was follow up to phone conversation asking what we wanted to do with balance. The programme fees were only \$1020 leaving a balance of \$480 per learner</i>
20-Feb	Virginia - ADITC	quotation for screens course <i>This is now finalised with the course to be held for 18 drillers across 12 companies</i>
23-Feb	Debbie at ManageACC	advising details of industry specific webinars <i>Forwarded to all members</i>
07-Mar	Alex Sue n3	request for current members list <i>sent him updated list of members</i>
07-Mar	Drilling Around (Aus)	request for conference dates so they can book flights <i>replied with dates and have now sent link to website for registration</i>
09-Mar	Ricky at McCullochs	asking for details of conference <i>replied with dates and have now sent link to website for registration</i>
13-Mar	Janet Lane MITO	info about interim Industry Council meeting <i>Jeff confirmed attendance at meeting</i>
11-Mar	Debbie at ManageACC	explanation about what is a webinar following queries <i>Forwarded to all members</i>
13-Mar	Drillforce	forward planning for 2020 conference <i>sent guidelines and info about previous conferences</i>
14-Mar	Rachael at MITO	forwarding request from TEC re info for their website <i>forwarded to Sam who checked it out</i>

16-Mar	Hikurangi Enterprises	looking for quote for water bore <i>using Google map and search engine replied with local contractors information</i>
20-Mar	Jody at Carlyle Drilling	asking for copy of NZS4411 <i>sent copy</i>
23-Mar	Janet Lane MITO	Notice of special general meeting <i>forwarded to Mel with question who is proxy Jeff or Iain - Jeff went to meeting</i>
27-Mar	Bert Buunk- Richardson	Inclusion of piling operators in drilling for drillers reg and quals and to boost membership <i>Mel emailed back it would come to meeting</i>
27-Mar	BSB Societies	reminder to file annual return 2017 <i>filed online 10/4</i>
04-Apr	Gary Stonnell	another email selling drill bits <i>this is the second email he has sent - after the first one I asked what company he was from as I thought he could have utilised our new website classified section but he is a private individual</i>
04-Apr	Trish Clayton McNeills	asking about sponsorship guidelines as one sponsor wanted 3 free tickets <i>replied that it was up to them whether sponsor gets registration dependent on how much they were paying</i>
09-Apr	Tarras Vineyards	Letter of complaint <i>Mel emailed and spoke to Hayden. More an issue of location of drill site and company methodology and communication than a problem with standard. He wanted to know if we had a complaints procedure. Mel said it would be tabled at next meeting</i>
10-Apr	Worksafe	WES notification - via Steve Faulkner <i>forwarded to panel of Iain, Sam, Tony and Zane</i>
11-Apr	Janet Lane MITO	Invitation to 2018 Industry Summit <i>Jeff was our representative at this</i>
13-Apr	Jon Speedy Blick	he is contact for mud courses - July 26/27 Hamilton <i>have requested further info for this</i>
13-Apr	Rhys Laraman - McNeills	Urgent request for statistics on water diviners <i>Canvassed council members for their thoughts which were collated into a letter sent 17/4</i>
16-Apr	Peter Finch	had CPT rig for sale wanted to know about advertising <i>Put the ad on new website for a charge of \$50</i>
19-Apr	Phillip Murray Atlas Copco	wants to be more pro-active in supporting Federation <i>sent him info about website as well as conference details and Rhys email address</i>
23-Apr	Jody at Carlyle Drilling	asking for feedback about ManageACC

<i>explained we would know more after council meeting and that they only charge a percentage of what they save and that NZDF members get 10% discount</i>		
24-Apr	Debbie at ManageACC	did we want them to make a submission on our behalf at the ACC consultation for \$600 <i>checked with Mel then instructed them to go ahead - have just chased again for doc to present at meeting for approval</i>
03-May	ASB bank	sent them letter to cancel AP to NetMaestro
09-May	Taylor Purification	seeking an independent review of bore proposal <i>Consulted with Mel and then told them to contact him direct</i>
09-May	NetMaestro	notified them we were leaving effective immediately <i>have had various emails back and forth as they said we signed a contract and had to give one months notice but my requests to sight said contract have proved fruitless. Will not be paying extra unless they can prove this</i>
15-May	Chris Pearce of Business South	offering to showcase drilling industry in July <i>Have had various correspondence trying to find out who they have targeted, what they are intending and if this is just one of those where they want us to supply ads. Nothing very forthcoming so far - to be discussed at meeting</i>
18-May	Noel Roberts/John Hatfield	re the NZS4411 review <i>Mel has had various correspondence concerning this to be tabled at meeting</i>

Moved: Zane Brown/Tim Babbage

The credit with MITO was discussed. Since the new government has made fees free for first two years the scholarships are not so relevant.

*Motion: MITO credit of \$1440 be retained to fund credits gained by participants completing NZDF supported training events such as screens course, mud schools etc*

*Moved Iain Haycock/John Butt – carried unanimously*

Complaints procedure

*Motion: Form be developed including a legal disclaimer*

*Moved Iain Haycock/Mel Griffiths – carried*

## **Finances**

Invoices ratified

Moved: James Chapman/Tim Babbage

## **General Business**

### **ManageACC**

Feedback from councilors indicated that companies needed to try them for themselves as company set up can vary between companies. They are currently working with Drillforce on fighting an ACC claim.

**Action:** Debbie to advise members

## **NZS4411**

Jeff has been asked to supply his statistics. Not prepared to at this stage.

Mel has been in communication with John Hatfield. The three waters review has been done but not released. Due the variances with regional issues it may be best to have the standard along with best practice documents/industry guidelines. It was agreed that a panel be formed Mel/Zane/Iain/Steve P to review the minimum construction requirements to present with recommendations

**Action:** Panel to meet and advise

## **History updates**

Mel has been in touch with Russell and he is keen to proceed we just need to co-ordinate dates and times for him to meet with life members – federation to pay some airfares etc

Jeff presented a document he has developed with sub headings for different chapters of the book. Council provided best contacts for each of the headings for Jeff to chase up

**Action:** Mel to get in touch with Russell for possible dates

**Action:** Jeff to follow up with some contacts

Reminder – we received donations for \$750 towards history in donations at renewal

## **Website**

Now live after some hiccups with changeover from NetMaestro. Will be saving money on hosting and email costs as now with Freeparking along with domain registration.

## **Training**

The first course will be the screens course on June 5/6 in Wellington with 18 participants across 12 different companies. NZDF subsidizing \$300 pp – invoicing \$875 with Deeco subsidising catering and other costs. Venue has been selected Lowry Bay Yacht Club. Marcus checked with council which parts of ADITC course are Australian only and would not be needed here.

**Action:** Marcus to send list of materials needed to council members to source

The second course will be muds course July 26/27 in Hamilton which will be two full days from 8-4 and heavily discounted by Blick and NZDF. Invoices out to companies will only be charged \$150 but show the \$150 subsidy from NZDF and Blick

**Action:** Marcus to send screens registration form to Tim so they can have same method of picking number of participants per company

**Action:** Tim to complete form and send to Debbie to release to contractors

## **Piling**

The second letter from Bert Buunk of Richardson Drilling asking about piling operators becoming members and joining Drillers Registration provoked a lively discussion. Bert has offered to source members and also expressed an interest in some piling operations being issued with standards to align with our Drilling Qualification. A vote was finally held with a majority of 10-2 in favour

**Action:** Sam to check if Bert is award of current Piling qualification

**Action:** Mel to contact Bert to proceed

## **Worksafe and WES/BEI consultation**

Sam produced the audit sheet that the panel had prepared and assessed the questions with councilors to take back to panel

### **Membership forms and subs**

As the new website only uses the information in specialist sectors Debbie asked if council felt that it was appropriate to amend membership application form to only include this. There will possibly be a separate form for ADIA listing and we will bring our members into line with the ADIA listings for Australian companies

Council agreed the staggered subs with voluntary donations to continue

**Action:** Debbie to organize the invoices which will go by email this year

### **Scholarships**

Council decided to issue three scholarships for Level 3 qualifications which are not free. After discussion it was agreed they would be nominated by employers to ensure buy in from employees

**Action:** Debbie to revise previous scholarship application

Reminder – we received donations for scholarships \$700 at renewal

### **Conference**

Reminder that council vote this year – any councillors not intending to continue to advise Mel. Life membership to be awarded this year so need to check recipient in attendance. Discussion around trade stands/displays and how much exposure they will get to ensure trip worthwhile. Mel will be having special birthday at conference.

**Action:** Debbie to contact Rhys and ensure everything on track

### **Awards**

Mel suggested that we have some kind of awards for drilling project as most industries have something like this. All agreed in principal and that it would be presented at conference.

**Action:** All councillors to send ideas to Mel/Debbie to be collated and then paperwork can be sent out for nominations

### **MITO board**

Jeff was our representative on the Interim Industry Council. Iain has been elected to board for 3 years. Jeff agreed to be on Industry Council as he is based in Wellington. They will probably meet a couple of times a year

### **Philip Webb**

Marcus had been contacted by Philip with a warning that under current legislation only a qualified plumber can connect a water supply to potable reticulation

**Action:** Marcus to go back to him and ask for further details about this so that council can decide on further action

Meeting closed 16.00

Next meeting – will either be before conference to ensure everything ok or at conference straight after AGM