

Minutes of the New Zealand Drillers Federation Inc Council Meeting Thursday February 18, 2018 at Miramar Golf Conference Centre

Present: Mel Griffiths, Sam Woodford, Dale Preston, Iain Haycock, James Chapman, Jeff Ashby, John Butt, Ken Mears, Marcus Durrant, Mark de Goldi, Steve Faulkner, Steve Pilcher, Tim Babbage, Tony Lyons, Zane Brown

Apologies: None

The meeting was joined by Martin Wouters of ManageCompany who explained what his company can do to lessen ACC costs, risks and claims. Following his presentation Zane contacted one of the companies he has used who confirmed that they saved \$30,000. It was agreed that when his presentation comes through it should be forwarded to members with the note that three councillors were going to be using the company and could report back directly. We should also ask if he would be prepared to present at conference in October

Minutes of previous council meeting

Passed as a true and accurate record

Moved Jeff Ashby/Mark de Goldi

Matters arising moved to general business

Correspondence

DATE	FROM	SUBJECT
28-Jun	MITO	Interim council agenda <i>Forwarded to Jeff Ashby</i>
05-Jul	Heartland Design	quote for website <i>this was following a meeting discussing our requirements</i>
07-Jul	n3	updated flier <i>sent out with all membership certificates</i>
10-Jul	RDA	receipt for donation (following phone call) <i>forwarded to council</i>
14-Jul	Honor Drilling	query re ACC rates changing <i>Emailed council to find out if Kevin had worked on this then emailed contractors for current and previous rates</i>
14-Jul	Milnes Beatson	Client questionnaire for end of year accounts <i>Completed and sent back</i>
14-Jul	various	replies about ACC codes changing <i>collated into spreadsheet</i>
31-Jul	RDA	newsletter with thanks for donation <i>forwarded to council</i>
02-Aug	Jeff Ashby	council letter re water bores

<i>sent to first few councils then Jeff reminded me to circulate among council first. Following suggestions modifications were made then the letter went to all councils in NZ</i>		
14-Aug	ADIA	Media release about Drill 2017 <i>forwarded to all members</i>
20-Oct	ADIA	Jamie Wade looking for Quiet Industry Achiever <i>canvassed council then recommended Graeme Stewart (he was featured Dec/Jan issue)</i>
23-Oct	Manage ACC	circular re admin codes <i>replied asking if they can help with our members ACC issue re 42590 construction services</i>
30-Oct	ADIA	report on profit from conference and report on 12% for us <i>forwarded ADIA invoice for AU\$21,119</i>
05-Dec	NZ Minerals	Details of 2018 forum <i>forwarded to members</i>
15-Dec	Gisborne DC	EOI monitoring bore <i>forwarded to contractors</i>
16-Jan	McNeill Drilling	sent Rhys guidelines for conferences/AGM weekends

Moved: Sam Woodford/Iain Haycock

Discussion followed about conference – dates are set for October 5-7. Guidelines have been done and sent - Debbie to liaise with Rhys. Timeframes to be included in guidelines. Some councilors felt it shouldn't be made too complicated or it would be hard to get people to volunteer to host but it was decided that they are only guidelines and it would be useful.

Finances

Invoices ratified

Moved: Zane Brown/Marcus Durrant

General Business

Havelock

The replies from the council were collated by Jeff. He presented the findings with statistical analysis. Conclusion that Jeff to continue working with ombudsman and councils re data collection and consultation with local government commission

Following the enquiry the recommendations were a review of the standard NZS4411. Noel Roberts of Water NZ is conducting the review. All agreed the federation to be involved in this process. Mel to contact Noel to confirm involvement in panel

Rules Review

The 2005 legislation is still being looked at but it doesn't appear that anything is happening immediately so it is unlikely we will be able to make changes before AGM. As mentioned before there is nothing very urgent to be changed so will have to wait for government.

N3 update

Debbie to continue to chase up members who haven't yet actioned this

Drillers Registration report

The total number of drillers who are registered is 90 with 1 pending approval of references

The first registrations were received in July 2015

As of December 40 were due for renewal and of those 40: 15 have renewed, 9 have left and 16 have been chased awaiting proof of current first aid and intention to renew

From the email requesting industry snapshot we only heard back from 14 companies giving us a total of 84 drillers, 68 offsidiers and 24 others. Will chase up at same time as getting email/contact for accounts person for membership renewals

There was a suggestion to have Drillers Qualifications on back of card – Debbie to investigate (note will need list of all qualified drillers from Sam)

Letter to go to all councils informing them about registration and the requirements for drillers to achieve it. (Might need help with wording)

Debbie to get quote to run ad in “Geomechanics News” (further note this only runs in June and December)

Membership report

The invoices went out by mail at end of June with a letter and form to be updated as per all previous years. This year was by far the worst for responses and a lot of time was spent chasing up by emails and then redoing invoices and resending them. From next year onwards they will go out by email only which may take marginally longer initially but will save time in the long run with reissuing/scanning etc. The other problem was that as not everyone sent back their form we had to assume the companies who paid \$650 were in the middle bracket. May need to fine tune the process for this but total donations received were:

Training \$95

History \$700

Scholarships \$650

Total losses at renewal - 10 but we have gained two new members: Leighton Webb and Aquatronics

History updates

Jeff volunteered to be co-ordinator for this project. He has compiled a spreadsheet of drilling in Antarctica including all the crews and will contact them for photos and anecdotes. Mel is to contact Russ about interviewing life members. Debbie to contact all drilling companies asking them to compile a short document detailing their own history. We now have electronic and hard copies of all editions of The Driller

Website

Following last meeting Debbie had met with a couple of companies for quotes and also gone back to NetMaestro (current provider). Original quote from Heartland to be honoured by Plato Creative (who do Master Plumbers) as web designer moved to new branch opened by Plato – this quote was tabled as preferred option. NetMaestro took months to reply to quote request and seemed reluctant or unable to build new features required. Quote to include advertising area for members only as well as search in member listings so site can be used by clients looking for drilling companies, as well as countdown to conference and online forms. EO to check SEO included for highest Google rankings.

Training

After discussion it was agreed that Tim and Marcus to come back with costs and dates and federation will subsidize. ADITC have quoted \$120 for 10 people – 2 day courses. Once details are confirmed we can promote to members only and then decide subsidy. Possibly in long term could offer these courses for clients as well

Term deposit

It was agreed to check the operating expenses needed for the year and retain that amount in cheque account (possibly \$25k). Invest \$50k in long term account (up to 2 years) and the rest in a savings on call account

Moved Tim Babbage/Iain Haycock – passed unanimous

Worksafe and WES/BEI consultation

Worksafe are currently auditing companies with no standards to go by. There was discussion around this and also the WES/BEI consultation. It was agreed to form a technical panel for this and any Worksafe queries. Panel to be Iain, Sam, Tony and Zane. Steve Faulkner to advise Jim Napier.

Piling

Mel had received a letter from Bert Buunk about getting a piling qualification as he believed this would also increase our membership. Sam explained that MITO are unlikely to be open to another drilling qualification as the uptake for the current one is so much lower than was indicated at the meeting that Janet attended. Mel to reply to Bert

Meeting closed 16.00

Next meeting ??