

**Minutes of the New Zealand Drillers Federation Inc Council Meeting
Thursday November 19, 2015 at Wellington Airport Convention Centre**

1. **Present:** Steve Faulkner, James Chapman, Steve Pilcher, Tony Lyons, Dale Preston, Jeff Ashby, Sam Woodford, Mel Griffiths, Zane Brown, Iain Haycock, Mark de Goldi, Marcus Durrant, John Butt, Ken Mears, Debbie Lovett
Apologies – Tim Babbage
Moved: Zane Brown/Mel Griffiths
Jeff Ashby commented how good attendance at meetings is now
2. **Minutes of previous council meeting / Matters arising**
John Butt mentioned that he had objected to the bank accounts changing and it was not in minutes. A discussion followed about the process of this and whether it was necessary to go to council before changing banks. It appeared that this had always happened as EO generally selected bank close and convenient. In this instance bank changing is entirely due to difficulty of their online processing.
Motion: Change banks to ASB from BNZ
Moved: James Chapman/Mel Griffiths
Carried unanimously
3. **Correspondence**
Report attached
Moved: Jeff Ashby/Steve Faulkner
4. **Finances**
Reports attached. Total in bank account \$42,921.21 at present. Conference profit \$20,554.76. Steve thanked Judi and Ken again for hard work and putting together such a good conference. Membership subs for year \$49,640 with losses only 3 associate, 3 full and 1 magazine and gains of 3 full members. Term deposit accounts due in January and will shop around for best interest rates and options just before they come due. There was a discussion about n3 – Debbie to forward latest report to councillors – this needs to be promoted more to get value for money from it
Moved: Mel Griffiths/James Chapman
5. **Drillers Qualification**
Sam explained that currently some are partway through and there have been a few new enrolments. A call to 0800 number and they will send a local rep to take it from there. There is a shortage of assessors currently with himself and Jeff (surname?) and Steve Faulkner suggested he may have one more to put forward.

Janet Lane attended meeting at 11am with Michelle Crompton

Janet began by thanking the federation for their hospitality at conference. She reminded there are 5 drilling scholarships to be given away entries needed by Dec 18. There has been some restructuring at MITO with Michael Alsford now in charge of industry standards and reporting to him are Christopher Zucowski (training solutions) and Mike Rumble (quality assurance) – Janet is hoping for more synergy with these changes. She then asked for feedback on the process so far. Jeff and Zane both expressed concern that the transition for those currently partway through is slower

than imagined. Michelle will prepare some flowcharts to ease the crossover process. Also clear RCC definitions are needed – this is a work in progress.

Tony asked whether some of the qualifications needed for the current requirement of B grade mine manager could be incorporated into the level 5 supervisor. The legislation around this is to be revised soon. Level 5 is currently under development and also awaiting DICAT 12/13.

Ken reported that his local rep wasn't very efficient but Janet explained the scholarship given away was for level 3 which is why the paperwork was not correct for level 4.

Janet took a list of questions to report back to us as soon as possible as she is keen for this co-partnership with financial undertakings on both side to be as effective as possible.

Debbie asked about the possibility of government funding for promotion but this is unlikely to be forthcoming so self promotion will be needed and it was decided to let the program progress further before doing this. Posters into schools to promote awareness would be a good start but there is also a need for plenty of jobs at end of training.

After Janet had left there was further discussion about how to promote this. "Get Qualified" need to push to members by email and have good clear links on website. Some companies use a matrix to encourage competition between staff and there is a need for part payment by employee for qualification to ensure 'buy in'.

6 Drillers Registration

Currently 24 registered drillers with one more just approved. Received 9 from Griffiths Drilling in days before meeting, and 2 from Butt Drilling at meeting. May need to clarify on application form the paperwork needed as only need to send CV, H&S and first aid certs plus licence. Other paperwork is only needed if it is proof needed to cut down time experience stated. Some of the applications are coming through with much more paperwork than necessary.

Discussion followed about promoting this on website by listing registered drillers – undecided whether to do by timeframe or number. Next meeting to review and decide as many council had applications underway

There was a discussion about bringing some kind of training into registration. In the past drill schools used to be held at conferences. Marcus explained hard for companies to have to close down work plus the additional cost of bringing staff to conference for this. He is happy to visit companies for training but he will also investigate possibility of single day training courses

7 General Business

- **Lobbying update**

The silica paper was submitted day of AGM. Worksafe thanked federation for this and will respond in due course. Steve Pilcher reported on Oceana Gold monitoring results from Macraes mine. Jeff explained that under current monitoring standards it would be impossible to be monitored adequately without several days delay which was totally impractical for drilling operations

- **Initiatives update**

NZ ground investigation has had initial meeting. Marco Holtrigter is on technical panel with various other bodies including NZTA, Steve Faulkner, Sam Woodford and Iain Haycock

- Sponsorship/scholarship policy
Motion: Approx 5% of income (decided at meeting after AGM when books have been presented) to be awarded to appropriate cause to be decided by council, disbursed with the intent of rewarding participants to further themselves within drilling industry.
Moved: Jeff Ashby/Steve Pilcher
- Rule book review
As the rules were only reviewed in 2010 and the issue that occurred was not directly due to the rules, it is unlikely they need to be reviewed again so soon. Jeff volunteered to go over them fully and report on any anomalies in the new year
- Life membership
Ken reported that he had heard from a third party how happy Russ Harris was with his award. Discussion about whether it would be “diluted” by having too many. Jeff suggested that the unused Honorary membership category could be used. Nominations for this should be sent to Council with a covering letter/list of reasons. Could possibly use some kind of points system – to be discussed further at next meeting
- Historic archive/book
Discussions about prices quoted and quality and some examples presented. All agreed data gathering needs to start asap. There was a suggestion to budget up to \$10,000 for the first year. First interviews Helen (Wellington) to interview Bain and the ladies in south island to interview Bill. When these have been completed council will have more of an idea of process and cost. Need to canvass members for old information/bore logs etc and interesting stories. Try and locate old copies of The Driller. Possible time frame 10 years so that it could be issued for 50th anniversary. Suggestions for sub-committee of Russell Baylis, Bain Webster, Lyell McMillan and Bill Washington – Dale, Jeff, Iain and Steve to approach them.
- H&S
Tony discussed his concerns covered with MITO and qualification. There were suggestions that federation should have templates/guidelines on website to add value to members. Others were concerned that if anything was misconstrued/incorrect federation would be liable. Agreed the website to have H&S tab and post links for the regulations, a link to the Worksafe website, and possibly some H&S consultants – really need one as a supplier member
- Crews
With shortages of work in some areas there was a suggestion that maybe crews could be utilized by other members who needed extra hands for short term contracts. Suggestion that there be a personnel area in the part of website for members only. To be set up then shared with members
- AGM weekend/All Black game August 2016
Jeff explained the situation and can block book tickets for game and accommodation needs to be booked early. All agreed to proceed with proposal as long as tickets to game optional extra. Jeff to liaise with Debbie about when to email members with notifications. 2017 full conference to be in Taranaki – Dale and Interdrill to host with Jeff and Websters assisting.

Meeting close 3.35pm

INVOICES TO BE RATIFIED NOVEMBER MEETING

| DATE | FOR | AMOUNT | STATUS |
|-------------|---|---------------|---------------|
| 20-Aug | Net Maestro | \$ 125.35 | AP |
| 25-Aug | keyways | \$ 3,737.50 | paid |
| 31-Aug | R&R - Dean Ferguson | \$ 9,980.50 | paid |
| 01-Sep | bank fees BNZ | \$ 10.00 | DC |
| 21-Sep | Net Maestro | \$ 125.35 | AP |
| 23-Sep | keyways | \$ 1,121.25 | paid |
| 23-Sep | Lovett EO hours Jul/Aug | \$ 2,740.00 | paid |
| 23-Sep | net Maestro additional | \$ 203.55 | paid |
| 23-Sep | TPP | \$ 24.20 | paid |
| 23-Sep | Computer Solutions - Office and install | \$ 483.00 | paid |
| 23-Sep | Milnes Beatson - end of year accounts | \$ 1,702.00 | paid |
| 23-Sep | n3 sub for year | \$ 3,910.00 | paid |
| 01-Oct | bank fees BNZ | \$ 13.30 | DC |
| 20-Oct | Net Maestro | \$ 125.35 | paid |
| 21-Oct | plasticard - drillers reg cards | \$ 22.14 | paid |
| 15-Nov | Lovett reimbursements to Nov | \$ 4,481.40 | paid |

balance in ASB cheque account \$ 42,920.21

Term deposit 1 BNZ mature 24/1/16 \$ 59,014.76

Term deposit 2 BNZ mature 20/1/16 \$ 32,510.40

(need to plan for when they mature - suggest shop around for best interest rate possible and merge into one account - or do we need access to cash in a hurry?)

total bank accounts as at 16/11/16 \$ 134,445.37

MEMBERSHIP STATUS

| | |
|---|---------------------|
| Membership renewals | \$ 48,260.00 |
| 2 outstanding magazine overdue | \$ 180.00 |
| 2 new memberships: Clemence, Richardson Drilling | \$ 1,200.00 |
| total subs 2015/2016 | \$ 49,640.00 |

Membership losses

| | |
|--|--------------------|
| 3 associate members: Sulkem, Barkers (retired), Alexander Turnbull library | \$ 1,500.00 |
| 3 full members: Richardson Contracting, Coffey Geotechnical, Ground Investigation | \$ 1,800.00 |
| 1 magazine: Aaron Winsloe | \$ 90.00 |
| losses | \$ 3,390.00 |

| CORRESPONDENCE FOR NOVEMBER MEETING | | |
|--|---------------------------------|--|
| DATE | FROM | SUBJECT |
| Aug | various accountants via council | rules concerning tiers of auditing - although legislation not yet passed for inc societies consensus from all we will be ok as we are and according to our constitution we have to have annual audit |
| 24-Aug | Australian Barrister | case in Aus of death caused by unlicensed water bore driller wanted to know about standards in NZ for comparison |
| after referring to Steve passed to Dean Ferguson to consult as immediate response needed | | |
| 25-Aug | Steve Faulkner | NZDF consultation response on WES for respirable silica |
| forwarded to all members as requested at AGM on 31/8 | | |
| 28-Aug | Clemence Drilling | membership application - approved |
| 30-Aug | Benn Fanderlin | request for water bore quote |
| referred to website | | |
| 31-Aug | Simon Fitzgerald | Asking about auction total and commenting on rules review |
| replied with approx total - haven't heard back about rules again will chase | | |
| 03-Sep | Richardson Drilling | membership application - approved |
| 03-Sep | Doug Chase | Thank you letter re conference (Steve replied on behalf) |
| 09-Sep | Enzed | Contract signed |
| 29-Sep | Academy | Response with apologies to my email of complaint about Wendy Stevens and request to cancel wall planner |
| further to this had another email from them in November informing us in very bad English that Wendy has since been hospitalised and further apologies but would we like to go ahead with wallplanner anyway - response was a firm NO | | |
| 29-Sep | Mike Dooley | Of Careers.govt.nz website to see if we need update |
| was reviewed and MITO worked with them for update - old video removed | | |
| 01-Oct | Vanessa Tadesco | New admin officer for ADIA replacing Michelle |
| 06-Oct | Christine Young | updated listing of all NZDF members listings for Dec mag |
| checked and updated | | |
| 14-Oct | Advert Media | offering free goodies - wallplanners, diaries etc |
| replied that we did not want members to be hassled for advertising | | |
| 14-Oct | NZ Mining | wanted info for article on conference |
| spoke at length to them and was promised proof of wording which did not come | | |
| 19-Oct | Thinkwater | asking about Total Control Drilling and why they not member |
| tactful response advising ask for testimonials/references | | |
| 27-Oct | Rod McCallum | asking for Russell Harris details - passed on |
| 30-Oct | Virginia ADITC | reduced costs for Drilling Manual - forwarded |
| 04-Nov | Coffey | looking for valuer for equipment |
| consulted with Steve advised contact ADIA for ad or find broker | | |