

**Minutes of the New Zealand Drillers Federation Inc Council Meeting
Thursday May 28, 2015 at Wellington Airport Convention Centre**

Meeting convened at 9.30 am

Present: Steve Faulkner, Mel Griffiths, Dale Preston, Tim Babbage, Zane Brown, Marcus Durrant, Iain Haycock, Bert Buunk, Ken Mears, John Butt, Mike Ormsby, Lyle Sharratt, Tony Lyons, James Chapman, Jeff Ashby, Debbie Lovett

Apologies: None

1. Previous minutes

Feedback from life members still not received – ask life members their thoughts at AGM

Contact from councillors to possible new/lost members to continue

Motion: That the minutes be accepted

Moved: Tim Babbage/Zane Brown

2. Inward/outward correspondence

Report attached

3. Finance

Report attached

4. Members Update

Although some members did not renew for various reasons this year we have picked up several new members. Discussion about part year membership concluded there will be full year or half year only.

5. Drillers Registration

The first 11 applications have now been received. Discussion followed about procedure for approval etc. Jeff has checklist spreadsheet will forward to be approved. Once checklist ticked off with application form EO to send out final single sheet of applicant to council for approval. Discussion followed about H&S requirements and drivers licence part – these will be resolved over time as application process continues. H&S unit standard may be available at conference if numbers sufficient. Registration card to be plastic.

6. Drillers Qualification

The meeting was joined by representatives from MITO: Janet Lane - Chief Executive, Meia Lopez – Learning Designer and Terry Lane – Learning Solutions as well as Sam Woodford who has been working with MITO on behalf of NZDF. Clarification followed that partner would be ADITC/DICAT and MITO qualification would include practical assessments. Janet took council through the unit standards and decisions were made on mandatory and elective standards to make up the credits for each of the course levels. There was also discussion about probable/possible numbers expected. Janet to now finalise with NZQA and ADITC with aim to launch at conference.

Discussion followed later about funding to ensure this project gets over line

Motion: A level of funding approved for Sam Woodford to work with MITO to ensure this can be finalised in time for conference launch

Moved: Jeff Ashby/Tony Lyons

7. Blick Scholarship

Council discussed this very generous programme from Blick and how to determine criteria and the selection process. Obviously it will depend on number of candidates applying in this first year to reduce to 3 best to be interviewed by panel of current council. Blick to send documents for launch. (Following meeting first application arrived and have spoken with Hamish as email address wrong on page – he is to amend and send to me for forwarding to all contractors)

8. Sponsorship offer ENZED

Ken Mears been in discussion with Ross Dewey about sponsorship/naming rights for conference this year and years to come. Unfortunately their meeting has not been held yet so nothing in writing. To be forwarded to council as soon as it arrives. There is possibility it will depend on numbers at conference 150-200 – normal attendance around 100-120.

9. Conference update

Judi sent report – 22 organisations emailed registrations through. 2 life members registered. 9 organisations paid.

Sponsors:

Platinum – McCulloch

Gold – Drill Connex, Deeco, TPP

Silver – HMI, Aqualinc

Bronze – ADIA, Butt Drilling, Baylis Bros, CW Drilling

Looking for records of council members since 1996 and photos to be sent to Baylis Bros

10. TPP Scholarship

Discussion followed on scholarship \$, number of candidates etc as well as amount of funding available and priorities of spending with qualifications pending. Important to continue publicity with winner in ADIA with photo.

Motion: Scholarship winner amount to be reduced to \$1000

Moved: Ken Mears/Zane Brown

11. Regulations update

Tony spoke about the need for B grade manager to be present on all coal sites and the SSE situation. Chief Mining Inspector Tony Forster asked about relevance and admitted there were some unintended consequences to the regulations. HHU have been on sites shutting down operations for trivial reasons. Spin guards must be interlocking etc. Ken informed council someone from Worksafe will be attending conference. A paper has just come out about dust suppression which Tony will forward to all councillors. Oil and gas regulations are similarly hard with questions around responsibility not clear. Discussion followed about the need to fight these regulations as a body. Steve to talk to Dean Ferguson about how much we would charge to lobby on behalf of NZDF. Bain another possibility but may be too busy with his own work.

12. Website

Draft website link sent out and all agreed it was better and more user friendly for all devices. Needs to be fairly minimal with clear links. Many pics have been forwarded – to upload for gallery but try not to have company logos or obvious safety issues.

Meeting closed 3.30pm

Correspondence inwards and outwards for May meeting (covers from late October to present - most recent at top)

DETAILS	RESPONSE
Wendy Stevens wallplanner offer	To discuss general business
NGWA memo of understanding (emailed)	To discuss general business
Nigel Gormack Waterford Press thanked him for article and he would like to do a follow up on conference	To send him photos and article after conference
Doug Chase correspondence about conference attendance	Confirmed life members no charge for attendance and NZDF paying his flights and accom - he is to book and we will reimburse
TPP press release about scholarship	To discuss general business
Blick - Drilling Industry Scholarship	To discuss general business
MITO invitation to Industry Summit	replied - Jeff attended cocktail party
Russell Sherwin email after being accidentally copied in on council email	Iain replied
Enex info for June 24 / 25	from conference NZ not really applicable
n3 monthly membership report	checked with n3
TPP Michelle emails regarding scholarship	To discuss general business
Correspondence with Nevill Webb about whether they foundation member	investigated replied negative
Edgar Taege Well Drilling Direct - concerned about drillers reg and drivers licence	replied about driving rig to site
Questions from Russell Sherwin about registration process	replied to questions
Nicola Pye (Solicitor) of Keegan Alexander in auckland. Wanted to know if Jamie Thomas of Total Control Drilling is/was a member and if not/why not	replied that he was not a member
Len Brown (Aus?) regarding suggestion (?) about drilling museum	does anyone know more about this? Vague reply
Jon Williamson of Williamson Water Advisory enquiring about Total Control Drilling and had obtained minutes of a 2011 meeting with "industry alert"	replied not regulatory body and reiterated mission and objectives
TPP scholarship candidate nominees	Gracin Meyer Budge awarded scholarship \$2000
Nicola Pye emailed with general enquiry about commercial vs water bore	Steve replied not regulatory body etc
Waterford Press re Wallplanners had been hassling Jo about Kevin non response	Rang manager of Waterford Press and explained situation and asked why none of their staff could check out website across top of planner. Manager apologetic and agreed to give free editorial
BSB Societies chasing 2013 account filing	filed 2014 and 2013
December - wallplanner sent to all members along with newsletter and request for photos and feedback on what members want on website	

Invoices to be ratified at May 2015 meeting

DATE	ITEM	FOR	AMOUNT	METHOD	DEPOSIT
24/10/14	John Butt	travel oct meeting	\$ 190.00	1134	
	James Chapman	travel oct meeting	\$ 356.00	1135	
	Steve Faulkner	travel oct meeting	\$ 456.00	1136	
	Zane Brown	travel oct meeting	\$ 456.00	1137	
	Ken Mears	travel oct meeting	\$ 624.00	1138	
05/11/14	Wellington Airport	Oct meeting	\$ 909.65	1139	
15/11/14	Net Maestro	website charges	\$ 271.40	1140	
20/11/14	Net Maestro	monthly charge	\$ 125.35	AP	
22/12/14	Net Maestro	monthly charge	\$ 125.35	AP	
29/12/14	HGM Construction	late subs			\$ 600.00
07/01/15	AMC	late subs			\$ 500.00
20/01/15	Net Maestro	monthly charge	\$ 125.35	AP	
30/01/15	IRD	GST refund			\$ 845.70
30/01/15	transfer from conference account			tfer	\$ 1,800.00
30/01/15	Blick - Tim flights	Oct and last year	\$ 777.00	DC	
30/01/15	Lovett EO hours to 24/10	\$ 2,140.00	\$ 3,037.00	DC	
	mail redirection reimburse	\$ 35.00			
	reg Drill 2014	\$ 496.00			
	flight meeting Oct	\$ 366.00			
20/02/15	Net Maestro	monthly charge	\$ 125.35	AP	
27/02/15	First Break	late subs			\$ 600.00
20/03/15	Net Maestro	monthly charge	\$ 125.35	AP	
31/03/15	Modica	domain name	\$ 45.94		
08/04/15	March Construction	new subs			\$ 600.00
09/04/15	1st impressin Signs	oversize cheque	\$ 107.41	DC	
10/04/15	Gracin Meyer Budge	TPP	\$ 2,000.00	DC	
10/04/15	Woodford	Drillers reg	\$ 2,194.20	DC	
20/04/15	Net Maestro	monthly charge	\$ 125.35	AP	
22/04/15	ADIA mags visa payment	AU\$ 1313	\$ 3,700.98	DC	
		AU\$ 2073.22			
30/04/15	Milnes Beatson	banklink fees	\$ 193.22	DC	
30/04/15	Net Maestro	conference updates	\$ 101.78	DC	
14/05/15	Well Drilling wrong ac	Drill 2015	\$ 1,190.00		
26/05/15	tfer above				\$ 1,190.00
14/05/15	Woodford	Drillers reg	\$ 2,392.00	DC	
Financial position at 27/5/15					
		Cheque account	\$ 9,695.65		
		Conference account	\$ 24,097.67		
		Current totals	\$ 33,793.32		
		Term deposits	\$ 91,525.16		
	Unbanked registrations	waiting finalisation	\$ 2,750.00		
		Total monies	\$ 161,861.80		
Unpaid					
30/04/15	net Maestro	update website	\$ 2,294.25		
	reimburse IRD and flowers		\$ 1,990.52		
	EO charges not finished calculating				