

Minutes of the New Zealand Drillers Federation Inc Council Meeting Wednesday 29 February 2012 at Wellington Airport Convention Centre.

Meeting convened at 9.35 am.

Present: Iain Haycock, Steve Faulkner, Mel Griffith, John Butt, James Chapman, Dale Preston,
Ken Mears, Angela Chapman.

Ken Mears, being called upon to fill vacancy of the Council, as per rule 10.2(f).

Moved: James Chapman/ John Butt Carried

1. **Apologies:** Steve Pilcher, Phillip Falconer, Ian Shaw, Dennis Stowe, Marcus Durant, Mike Ormsby,
Zane Brown, Tony Lyons.

2. Minutes:

Minutes of the previous meeting, held on Tuesday 6 December 2012, were read and accepted.

Motion: *"That the minutes be accepted"*.

Moved: James Chapman / Mel Griffith Carried

3. Correspondence Inwards

- Kevin Walker, Chairman & Brian Bouzaid, Exito – To meet with Iain regarding vote of no confidence.
- TPP – 2012 Programme
- RDCL – Secure Site, Suggested access to standards related to drilling – i.e. AS/NZ Standards, ISO Standards, etc. – *This would be a good idea – Iain will follow up.*
- New Member – Niemac Industrial, Auckland
- Magazine Subscription – Aaron Winsloe
- Mark Green – Contact Energy, Letter advising the importance of industry qualifications from end users prospective. Forwarded to Council/ Reply sent by Iain.
- Cancelled Memberships for: Downer EDI-*No longer require.* Aqua Drilling – *No longer in business.* Quality Machining – *Non payment or reply to correspondence.* Gloster Engineering – *No longer require.*
- Doug Chase – Thoughts on Exito Review. Forwarded to Council/Replies from Council.
- Steven Barclay /Lawyer for Department of Environment & Resource Management, Australia – Enquiry regarding past Membership of Stan Reid, Reid Well Drillers.
- Baldwins Intellectual – Trade Mark Registration Certificate – Renewable on 17 January 2021.
- Applications for Executive Officers Position – *Good number of applications received.*
- TPP – Scholarship Recipients.
- ADIA – NZDF Sponsorship of an event at the 2012 Conference in Adelaide.
- ADIA – Paul Kerin, Industry Development Officer for ADIA, Forwarded a brief programme of Drill 2012 events. A Registration Form is to be emailed out to members. Special price for NZ Attendees again.
- ADIA – Paul Kerin to discuss Relaxation Seminar for Attendee Partners directly with Imogen Hurlock of Ewen Cameron Drilling Ltd, who had offered her seminar free of charge.
- Year Planners for 2013 – As there were currently more pressing matters regarding training; this would be addressed at a later meeting.

4. Correspondence Outwards

- Kevin Walker, Exito – Letter from NZDF President, advising of vote of no confidence. Requesting a clear plan forward for the development of training resources, albeit draft, from Exito to be presented no later than 29 February 2012.
- Executive Officers Position – Advertised on Seek, Trade me, Website and Email out to Members.
- NZDF Invitation to Kevin Walker and Brian Bouzaid of Exito to attend next Council Meeting at 11.30am.
- ADIA – Follow up on Drill 2012 progress and presentations.
- Supplier Members – Letter of offer to make presentation at Workshops/Seminars at the Drill 2012 in Adelaide.

Motion: *"That Inwards/Outwards Correspondence be accepted and acted on accordingly"*.

Moved: John Butt / Ken Mears Carried

5. Financials

- There would be a change in the AP for Netmaestro for \$90.85 to \$125.35 per month. An increase due to the addition of the secure site to the website.
- Terminal Tax for 2011 would be due 7 April 2012 \$1,346.10 – Angela would prefer to have this paid now in case this was missed during change of Executive Officers and meeting times.
- Executive Officer Position Adverts for 1 month – Seek \$195.50, Trade Me \$248.00.
- Exito Membership \$600.00 – Held at this stage, in light of the circumstances. Angela advised that Exito had never paid their membership to NZDF; however, she had not pursued this in light of the current situation. It was agreed by Council that these would both be held at this point.

Balance of Accounts as at 31/01/2012:

00 A/c \$17,199.27

02 A/c \$13,624.39

Accounts for Payment:

Trade me – EO Position	248.00	
Seek – EO Position	195.50	
Executive Officer	1940.00	
IRD – Residual Tax 2011	1346.10	
Netmaestro – Difference for 3mths web fee	103.50	
Plus – Reimbursements of Council Flights		<u>\$3,833.10</u>

Term Investments:

\$67,585.36 Matures on 24/01/2014 – 4.75%

\$40,000.00 Matures on 20/01/2013 – 4.5%

Motion: *“That financials be accepted and accounts passed for payment”.*

Moved: Steve Faulkner/John Butt Carried.

6. New Members

- Supplier Member Application was received from:
Niemac Industrial, Balmoral, Auckland – Graham Fergusson, Director – Agent for Beretta Alfredo Hydraulic Drilling Rigs, Excavator Drills, Hydraulic Rotary Heads, - see website listing.
- Magazine Subscription was received from: Aaron Winsloe, Motueka.

Motion: *“That the application for Membership be accepted”.*

Moved: Mel Griffith / Dale Preston Carried

7. Industry Training

An Operator & End Users Perspective

Mark Green of Contact Energy had emailed a response to the NZDF Newsletter. Mark has had many of the same reservations of NZDF Members regarding Exito, however has got involved in the decisions being made. As an Operator and end user of Drilling Contractors, they feel qualifications help give assurance that the people they are procuring are competent for the task in hand.

From his previous experience in the UK, there was a lack of interest from small and medium contractors, however the position of end users not using companies without drillers being registered and then obtaining industry qualifications, changed this.

The world has changed and it is no longer acceptable to Organisations for Contractors to turn up without providing any formal assurance of competency. Qualifications are only one part of that assurance. A robust and transparent competency and training framework must sit behind any rubber stamped qualification. The qualification becomes the minimum level required.

Council had endeavoured to get members involved; however, attendance had remained poor at the Exito meetings. Mark had noted that it was no good moaning at NZDF meetings about how the scheme was set up and then fail to become engaged with the process.

Council that have attended the Qualification Review Meetings, feel it is progressing well.

Exito

In summary of the last meeting – Council moved a vote of no confidence with Exito moving forward with training as it stood. Council need a clear plan forward. Exito had until 29 February 2012, to produce a draft document for the learning resources and their proposals.

Iain Haycock had met with Kevin Walker, CEO and Brian Bouzaid, Chairman, on 18 January 2012, to go through a number of issues that members had.

Exito – 29 February 2012

Brian thanked Council for the invite, advised that Exito have taken on board, and understands where they have fallen down. They had appointed Steve McCrone of McCrone Strategic to contact industry members and review the new engagement model. To date, no Contractor on Council had been contacted.

Council had pointed out there was currently no training resources, (i.e. workbooks or learning notes) for trainees enrolled with the NZ Drilling Qualifications. They needed something tangible to work with.

Kevin and his team had prepared documents and workbooks and looked to rebuild confidence in the NZDF Members. They have assembled a simple workbook, using the Dicat to support the theory of learning. Trainees would get a workbook, training, and assistance to work with. The workbook provided, was a generic model not specific to drilling. Kevin advised that this had always been around, for the last year or so however Council had not seen these before.

Council felt that if DICAT was to be used as a training resource for the NZ Qualification, this connection was not clearly understood - particularly as trainees are not required to enrol with DICAT to complete the NZ Qualification. It was suggested that if DICAT was now to be adopted as the training resource the development of some NZ based competencies would be beneficial.

Council felt that currently there was no link between the two separate entities of Exito and Dicat. Exito have a direct link with Dicat, although they have not developed a NZ based version of this qualification.

The work folder provided, although many of Council before had, not seen an existing trainee resource. The workbook provided, was a generic model not specific to drilling. Kevin advised that this had always been around, for the last year or so. Council also had not seen these.

Council highlighted the need for Exito to be out in the industry and in contact with members. Boart Longyear had removed themselves from Exito; however, no one from Exito had asked why such a large organisation was no longer using them.

The opportunity to engage with the students from the Tai Poutini Polytechnic Drilling Courses and the Companies they are now employed with has also not been taken up and this was seen as a lost opportunity.

Iain thanked Kevin and Brian for their time today. Council would review their submission and respond by 30 April 2012.

GENERAL BUSINESS:

Taipoutini Polytechnic – Scholarship Nominations

The Polytechnic had sent through four nominations for Council to select from for the NZDF Scholarship. It has been very difficult to make the selection, due to the high calibre of students.

Anzac Walker was selected as Best All Round Student and will receive the \$2,000 Scholarship. Also nominated were, Stephen King, Michael Pickworth and Gary Brandon, who all had excellent reviews from both the Polytechnic and the work based training.

Motion: *“Anzac Walker is awarded the Best All Round Student Scholarship”*.
Moved: Mel Griffiths / James Chapman Carried

Drill Skills

Council have been invited to attend the meeting in Adelaide with Drill Skills, on 15-16 March 2012. It was felt this would be beneficial to attend, in light of our current training position. Iain is prepared to attend, however if he was unable to fit this in, Steve Faulkner advised he could step in.

Motion: *“The NZDF to meet the expenses of the Drill Skill Meeting”*.
Moved: Mel Griffith / Dale Preston Carried

Drill 2012

- Registration Forms and Programme Details have been forwarded. A discounted registration has again been offered. Angela will post and email these out to members.
- Workshops/Seminars – This has been offered to members who would like to present. Iain had been asked to speak on the Christchurch Earthquake.
- NZDF will receive a cut of the proceeds of from the Conference.
- NZDF have been asked to consider sponsoring one of the events at the conference, as we did the previous conference where the cost was offset by the profit share arrangement. The majority of Council preferred the Pre-Dinner Refreshment Sponsorship of \$4,000 AUD. It was suggested that we see if this can be in a New Zealand Theme, perhaps with NZ Beers and Wines.

Motion: *“The NZDF Sponsor a Pre-Dinner Refreshment to the value of \$4,000.AUD, for the Drill 2012 Conference”.*

Moved: Mel Griffiths / John Butt Carried

- Nominate Your Driller – It has been proposed that the NZDF Sponsor a Driller to attend the Drill 2012 Conference. This is a great opportunity for them to meet other people in the Drilling Industry, and learn a lot. Employers can nominate one employee driller per company, who they feel is well deserving and would benefit from this experience.

Motion: *“The NZDF Sponsor a Driller to attend Drill 2010 Conference in Adelaide. Conference registration, Airfares and Accommodation to be covered by the NZDF”.*

Moved: James Chapman / Mel Griffith Carried

Executive Officer Position

The position of Executive Officer has been advertised for 1 month on Seek, Trade Me, the NZDF Website, also an email sent out to members. The position was advertised in the wider Wellington area. As most meetings are held in Wellington, being a central destination for Council to travel, this would save cost in time and travel for the EO.

There have been a good number of applicants for the position, with a wide variety of skills and qualifications. However, there were a number of applicants that stood out.

It was agreed that Iain and Mel would interview the prospective applicants.

Angela is happy to continue in the role until a suitable replacement is selected.

Long Term Skill Shortage List

The issue of going through the Immigration Process in order to secure Immigrants is still a quite cumbersome process. Iain has had verbal advice to say, that from an industry basis they would not consider adding drilling to the Long Term Shortage List. In the mean time, it is thought that a letter of support from the NZDF, recognizing the skill shortage, could be posted on the secure site of the website. Members could then use this endorsed letter of support for their applications. The other course of action again, is to become accredited employers with the Department of Labour. Accredited employers are entitled to recruit workers or residents with the talents and skills they require. Accredited employers are directly responsible for those employees and their work. Accreditation must be renewed annually.

Sponsorship & Deals for Members

Iain had a person in mind who may be interested in pushing along the sponsorship and deals for members via the website. This would be a marketing type role that would suit someone part time or for a short-term basis.

Motion: *“That Iain engage a person to work on the sponsorship and deals for members for the website. The position for approximately 2 weeks or on a part-time basis”.*

Moved: Ken Mears / Mel Griffiths

Future Council Meetings

It was suggested that in the future, for less critical Council meetings, that Council move to teleconferencing or similar. This would save on travel expenses for Council and the time they are away from their businesses.

The next meeting is set for Wednesday 18 April 2012 in Wellington, with a full attendance of Council required.

Meeting closed at 3.15pm.