

# Minutes of the New Zealand Drillers Federation Inc Council Meeting Thursday 17 February 2011 at Wellington Airport Convention Centre.

Meeting convened at 9.35 am.

Present: Iain Haycock      Zane Brown      Mike Ormsby      Dennis Stowe      Mel Griffith  
John Butt      Marcus Durrant      Ian Shaw      Graham Taylor      Steve Pilcher  
Phillip Falconer      Tony Lyons      Simon Fitzgerald      Angela Chapman

1. **Apologies:** Steve Faulkner, James Chapman, Dale Preston.

2. **Minutes:**

Minutes of the previous meeting, held on Thursday 16 December 2011, were read and accepted.

Motion: *"That the minutes be accepted"*.

Moved: Dennis/Zane      Carried

3. **Correspondence Inwards**

Membership Applications from: Geotech Drilling, Tauranga, Parfoot Engineering, Auckland

Magazine Membership – Kelvin Trask, Tauranga

Woody, Waimea Drilling – Pike River Coal Telethon – Iain emailed suggesting a number of events were already in place.

Dave Barnes no longer with Atlas Copco-Contact Henri Hugo – [henri.hugo@nz.atlascopco.com](mailto:henri.hugo@nz.atlascopco.com)

National Library of NZ (Associate Member) now merged with Department of Internal Affairs

Wellington Airport Conference Centre – Lunches increased by \$6.50 per head – Angela has cut the catering numbers back to offset this as there was often too much food.

Year Planners – Are they able to contact for advertising sponsorship again. – Council happy to have Year Planners again although members would prefer a Jan-Dec Calendar rather than the July-June option previously used.

Butt Drilling – Copy of NZDF Standard Drilling Contract – Could be used as a template for member downloads.

Interdrill – Water Divining Articles

Baldwins Intellectual Property – Draft Declaration of Trademark – Angela to make Statutory Declaration

Exito – Enews Newsletter, Who's Who's Guide to Industry Teams

TPP – Scholarship Nominations from Drillers Assistant Course commencing 2 August 2010

4. **Correspondence Outwards**

New Rule Books to all Members

Clemence Drilling – Letter of support for immigration

Exito – NZDF/ADIA Collective Support Letter

Members – TPP Training – 3 places to fill on course commencing 31 January 2011

TPP – Thank you card for the effort and commitment they have put into the Drillers Assistant course during 2010.

Garnett Drilling Ltd – Renewal of expired membership.

Motion: *"That Inwards/Outwards Correspondence be accepted and acted on accordingly"*.

Moved: Mel/Dennis      Carried

5. **Financials**

Milnes Beatson Accountants were contacted to discuss the funds to be received from the ADIA for the Drill 2010 Conference. They advised that NZDF could not receive the funds as a "donation".

The Federation only pays tax on interest; the first \$1,000.00 interest is exempt.

Angela had them check the 6 month GST Return, with the change to 15%. All was correct.

Simon Fitzgerald presented a cheque from the ADIA for the agreed share of the surplus from the Drill 2010 Conference in Adelaide, less the NZDF Sponsorship of the Partners Programme of \$3,000.00.

This cheque is to be deposited into the 02 A/c to support Drill 2011 AGM setup expenses.

Motion: *"That financials be accepted and accounts passed for payment"*.

Moved: Mel/John      Carried.

## 6. New Members

Full Member Applications were received from:

Ken Parfoot, Parfoot Engineering –Auckland - Supplier

Mark & Mel Barnett, Geotech Drilling – Taupo – Contractor

Kelvin Trask – Tauranga – Magazine Subscription

Motion: *“That the applications for Membership be accepted”.*

Moved: Ian/Mike Carried

## 7. General Business

### **AUSTRALIAN DRILLING ASSN – DRILL 2010. DRILL 2014. ADIA’S RTO – DRILL SKILLS**

**Drill 2010** - Simon Fitzgerald, the Chief Executive Officer of the ADIA attended the meeting and presented the NZDF with a cheque, being the agreed share of the surplus, less the sponsorship for the Partners Programme from Drill 2010 held in Adelaide. There were 564 registered with 103 attending from NZ. The scale is thought to be too large to perhaps do every second year.

Exhibitors held 64 booths and 23 larger items were displayed. The event was surveyed by exhibitors to gauge their satisfaction level. The majority voted for a large, well-equipped exhibition facility, with accommodation close by. These factors will be taken into account when the ADIA select the best venue/location for their Drill 2012 Conference.

ADIA feel this is the most successful conference they have staged yet.

They thank the NZDF Members for their brilliant support, hope to entice members across the Tasman for future events, and are happy to help market the NZDF events to the Australian members.

Iain thanked Simon and the Board for hosting such a great event. The NZDF delegates enjoyed the Conference very much.

**Drill 2014** – Simon was interested to hear what the NZDF would think of joining the ADIA for another combined Conference in 2014. How would people feel about returning to Adelaide? This venue limits exhibitors to 64 sites, however makes the destination great for the larger plant items. How would people feel about not having large exhibitors? With out these, a conference could be held anywhere in the world, no equipment to transport.

Iain suggested this could be talked about further, later in the meeting if time permitted or at the next meeting.

### **ADIA’s RTO – Drill Skills**

Simon outlined some of the difficulties they face in running their Drill Skills Training Programmes.

Government funding is required to go through Skills DMC, this is the National Industry Skills Council for the resources and infrastructure sectors.

Administration can be very difficult; therefore, often businesses will not bother.

ADA is now owned by Skills DMC. There are 7 trainers, (mostly drillers). They are fully utilised for the next 3 months, focusing on Certificate 2,3,4. They will then look at how to meet the needs of members. They are hoping for funding for training equipment. A number of businesses do their own training, some employ someone to do the paperwork and administer it. Drill Skills then rubber-stamp it.

### **Tai Poutini Polytech Scholarship**

Council considered the nominations provided from the Polytech, for the Best All Round Student from the Non-Hydrocarbon Drillers Assistant Level 2 course, which commenced 2 August 2010.

Seamus Waters was selected to receive the \$2,000.00 Scholarship. Seamus now has a permanent contract with Boart Longyear in the Waihi Region.

## **Exito**

Exito reportedly learned a lot from the Adelaide Conference, and made contact with a number of their members.

Exito continues to go through restructure; with a number of staff now on board, this is a continual transition. They still expect to have people on the road this year.

There are members who have staff that need to be assessed and are still waiting. This raised the issue again of the NZDF looking to employ a person with industry knowledge. An Assessor/Door knocker, which could be an employee or contractor. The ADIA currently have an Industry Development Officer.

Motion: "*The NZDF to investigate becoming an independent RTO*".

Moved: Iain/Mel. All in favour. Carried.

## **DRILL 2011**

The NZDF AGM Drill 2011 Weekend has been set for Friday 5<sup>th</sup> – Sunday 7<sup>th</sup> August 2011 in Tauranga, hosted by Perry Drilling Ltd. Guests will stay at the Sebel Trinity Wharf Hotel. The local MP will be the opening speaker; there will be an opportunity for presentations before the AGM, followed by a lunch at the Mills Reef Winery and some outdoor activities. A partners morning is planned, then they will join the others at the Winery for lunch. Entertainment for the Saturday evening had been booked.

The ADIA will supply a free ½-page ad in the magazine for the next 2 issues. Phillip to pass further information onto Angela to include in advertisements.

## **Website**

As part of the NZDF Moving Forward, Angela had spoken with Paul Evans from netMaestro regarding the NZDF Website. The site could be more resourceful and a valuable tool for members. What is the primary objective of the web site? The inclusion of a regular online newsletter was presented with costings. There could be an opportunity for supplier advertising on this to offset the cost. A Buy/Sell section may also be popular. Angela to work with Paul further on details.

## **Pike River Coal**

Iain expressed thanks to the Members, Contractors, and Suppliers, that offered and provided resources and support to the Pike River Coal Mine recovery operation. He felt proud to be part of an organisation that could pull its resources and work together for a common goal. Sincere condolences from all our members to the families and colleagues of the men, who were lost underground, had been expressed to Pike River Coal Ltd.

## **Guarding As A Hazard**

ERW Consulting Company of Australia has had discussions with OHS regarding guarding as being a hazard. This issue had been raised previously. Angela to send minutes relating to previous discussions through to Iain. All in favour of Iain writing a letter in response.

## **NZDF Moving Forward**

Looking at the advantages and benefits to members, commercial and non-commercial.

It was agreed that benefits for members needed to be more than just financial. The website could be utilised to provide tools for members, such as generic forms. Perhaps the Labour Departments.

Short Form Agreement

Health & Safety

Drug & Alcohol Policy

Employment Agreements

It was suggested it might be best to employ or engage a consultant to help with this. Zane to look into. Iain had a meeting with the McKeown Group regarding discounted fuel prices for NZDF Members. They can tailor needs to suit each business, providing bulk fuel, tanks, etc. The issue was raised of differing fuel companies between the North and South Islands. There was no reason why 2 or 3 fuel companies could not put a deal forward. The fuel companies would need to administer their invoices directly with the member. This could be on the website as a link. Iain to draft a group discount letter.

A questionnaire could go out with new registrations, asking members what they wanted from the Federation.

The next meeting was set for Thursday 12 May 2011.

The following meeting was set for Friday 5 August 2011 in order to meet again before the AGM.

Meeting closed at 2.45pm