

Minutes of the New Zealand Drillers Federation Inc Council Meeting Saturday August 22, 2015 at Shantytown, West Coast

Present: Steve Faulkner, Mel Griffiths, Dale Preston, Tim Babbage, Zane Brown, Marcus Durrant, Iain Haycock, Tony Lyons, James Chapman, Jeff Ashby, Sam Woodford, Mark de Goldi, Ken Mears, John Butt, Debbie Lovett

Apologies: Steve Pilcher

Previous minutes

Accepted - Moved: Jeff Ashby/Zane Brown

Nominations for Office

President: Steve Faulkner moved Jeff Ashby/Iain Haycock

Vice President: Tony Lyons tendered his resignation as Vice President.

James Chapman moved Zane Brown/Jeff Ashby

Steve explained that although he was happy to continue as President to see the current projects over the line he would prefer begin his handover to VP sometime after the first year. Both appointments carried unanimously

Steve welcomed new councillors and thanked outgoing councillors for all their work. Special acknowledgement for Mike Ormsby for all his years and valuable input

Inward/outward correspondence with responses (italic – for response given previous to meeting)

- Clarification from Janet Lane on three of the standards inclusion for qualifications from meeting

Checked and replied with Steve

- Final documentation from MITO
- Blick scholarship applications

Approved, voted and finalists confirmed

- Wallplanner confirmation request

Left unanswered at this stage - to be discussed at meeting. After discussion it was decided not to proceed with the Academy wallplanner due to the unpredictable and erratic behaviour of their sales person. Also to decline if approached by Waterford Press

- Request for approval to submit qualification standards to NZQA

Approval submitted

- First batch of applications for Drillers Registration

Moved to general business to discuss and clarify procedure

- Email from Steve to all councillors concerning lobbying from Dean Ferguson on NZDF behalf and LOE from Resource and Reserve

Moved to general business for latest updates

- Membership application Drill 4 U

Approved

- Photos for website – please send as jpeg if possible and we are trying to keep them without massive logos etc – I am also trying to work out how to upload myself without incurring massive charges every time we ask them to upload on our behalf
- Urgent request from Janet Lane for clarification to NZQA

Replied as requested

- Email Michele Cox regarding TPP scholarship award

Sent out to council for voting and collated – winner Blair Adamson

- Email Coffey Geotechnics not to proceed with registration
- Barker Contracting – resigned as now retired
- Richardson Contracting resignation
- Sulkem resignation
- Cancellation membership Alexander Turnbull library

They have been associate members for some time – magazine sub will try otherwise could continue to send as promotion

- Auditors letter re tiers of auditing

To be circulated to all council to investigate and get outside recommendations before responding

Outwards

- Accounts for audit

Finance

Invoices to be ratified at August 2015 Meeting

DATE	FROM	FOR	AMOUNT	STATUS
28-May	Buunk	flight	\$246.95	Paid
28-May	Haycock	flight	\$366.00	Paid
28-May	Lovett	flight	\$466.00	Paid
28-May	Babbage	flight	\$426.00	Paid
28-May	Brown	flight	\$546.00	Paid
28-May	Mears	flight	\$437.00	Paid
28-May	Preston	flight	\$396.00	Paid
28-May	Faulkner	flight	\$406.00	Paid
28-May	Chapman	flight	\$326.00	Paid
28-May	Butt	flight	\$198.00	Paid
31-May	Wellington airport	meeting	\$926.90	Paid
4-Jun	Keyways Energy	May work	\$3,942.20	Paid
22-Jun	NetMaestro	monthly charge	\$125.35	Paid
29-Jun	NetMaestro	set up website quote	\$2,632.10	Paid
29-Jun	Modica	domain name	\$91.89	Paid
1-Jul	Ormsby	flight	\$466.00	Paid
20-Jul	NetMaestro	monthly charge	\$125.35	Paid
29-Jul	NetMaestro	extras	\$814.20	Paid
29-Jul	Plasticard	set up reg cards	\$799.25	Paid
29-Jul	MITO	sub	\$575.00	Paid
29-Jul	Doug Chase	reimburse flight	\$872.00	Paid
29-Jul	EO reimburse	ADIA April/July	\$1,073.67	Paid
29-Jul	EO reimburse	flowers Barbara	\$105.00	Paid
29-Jul	EO reimburse	IRD terminal tax	\$1,885.52	Paid
29-Jul	EO reimburse	IRD GST	\$3,089.36	Paid
29-Jul	EO reimburse	card for certs	\$29.98	paid
29-Jul	EO reimburse	courier bank token	\$10.20	Paid
30-Jul	TPP	Scholarship	\$1,000.00	Paid
30-Jul	EO	wages	\$5,600.00	Paid
3-Aug	Kiwirail	train conference	\$6,500.00	Paid
12-Aug	Keyways Energy	evaluation ADITC	\$3,737.50	unpaid

Moved James Chapman/Mel Griffiths

Discussion followed about meeting costs and it was decided to plan as far ahead as possible and try and source bulk/group travel discount/booking (Marcus to investigate and advise asap so flights can be booked). Next meeting to be held Friday November 27 with return flights departing 3.30-4pm.

Current state of finances:

ASB account (from subs only)	\$8,774.62 (all payments above paid from this account)
BNZ cheque account	\$13,821.67
Conference account	\$69,695.67
Term deposit 1	\$59,014.76 paying 4.75% term ends 24/1/16
Term deposit 2	\$32,510.40 paying 4.5% term ends 20/1/16

Total subs billed out \$51,230 less resignations to date \$2,700 – total due \$48,530 outstanding \$8,760

Total conference income banked to date \$71,563 less \$6,500 (only payment out so far)

Aiming to merge accounts asap for ease of reconciliation

Drillers Registration

First 11 applications processed including Ken who showed his card to council. Have 16 applications waiting to be processed fully but there was H&S issue to clarify. Also registrations are processed once a month for ease of card issue. Discussion followed about procedure for checking references. Agreed that if Council member signed off no reference check will be required and for any others when the form is sent to councillors for approval it would be decided at that time if a reference check is required. At that stage councillor most suitable for that area of drilling may ring or suitable questions should be submitted to EO. Upload to website of registered drillers to wait until considerable number achieved.

Drillers Qualification

Great to have this finally launched. Discussion followed about levels and MITO/TPP. Also discussed possibility of promotion into secondary schools now there is firm career pathway. Possible government funding for this - to be investigated. Sam reported only about 16 more hours work with MITO needed – approved by Council.

Lobbying update

Steve explained how successful this has been for the federation to have good communications with Tony Forster enabling more input which will help the whole industry.. Also may be helping with the setup of emergency pods on both islands in case of any future situations. The respiratory silica submission had to go in on the Friday of conference. Levels and reasons changed from first draft – to be circulated. Invoice now come in for 56 hours plus minimal expenses total \$9,980.50. 2 very long and thorough reports done already very reasonable. Small invoice after that for silica submission then council will review any future spending

Conferences

There was discussion about whether conference attendance should be only for members, with differing perspectives from councillors. Conference is an ideal time to capture new members otherwise why should companies become members? Agreed some guidelines needs to be in writing for future hosts (to be finalised at next meeting). Discussion about future conferences then led to Dale and Jeff agreeing to co-host next one in Taranaki.

Enzed sponsorship

Steve went through their offer and conditions. They have offered to be major sponsor for next 3 conferences with right of renewal for 2 more. They offered \$6000 plus goods for this conference and Parker Enzed to become associate member.

Life members

Following discussion it was agreed to make Russ Harris life member to be announced at conference gala dinner. To get plaque made and get Lyell or Hamish to present to him

N3 members

Their yearly renewal invoice in \$3,910 same as last year. Membership usage up due to push from NZDF. Discussion about how real their statistics are and whether deal always better than members can get from suppliers. Try and get reduction

Stilson throwing

Someone had highlighted the possible H&S issues/dangers. Agreed to have barrier and keep spectators back which was implemented immediately

Initiatives

Steve went over some of the current initiatives underway. Subcommittee for hole completion and industry best practice – need someone to replace Mike – Tony volunteered. NZTA/Watercare – Iain indicated that this was tied up with MBIE and he was on that panel already so was happy to take over.

Meeting closed 3.40pm